

THE TOWN OF FOREST HEIGHTS
RESOLUTION 50-18

**A RESOLUTION TO APPROVE A CONTRACT PROPOSAL TO PROVIDE ONE
TIME GAZEBO ASSEMBLY SERVICE AT THE FOREST HEIGHTS
COMMUNITY GATHERING SPACE**

Introduced by: Habeeb-Ullah Muhammad, Mayor

WHEREAS, the Town Council has authority to approve the procurement of goods and services pursuant to Code Section 20.4 and Charter, § 33-63(a) requires that all purchases and contracts for the Town government shall be made by the Mayor and Council and;

WHEREAS, the Town owns, operates and maintains a Community Gathering Space that provides an extension of the community "front porches and stage" for our public lives;

WHEREAS, the Town is currently making several upgrades to the Community Gathering Space including signage, benches and installation of shelter and:

WHEREAS, the Town desires to install the two Gazebo that the Town purchase from Costco for the Community Gathering Space;

WHEREAS, the Town Code of Ordinances Section 20-4 allows the submission of three different proposals/quotes for the procurement of services or items valuing less than \$10,000.00 and;

WHEREAS, three different quotes for assembly service have been obtained from Reliant Assembly, Flat Pack Furniture Assembly and Mid-Atlantic Deck & Fence Co. are attached hereto as Exhibit A and;

WHEREAS, the most cost-effective proposal received for Gazebo Assembly service has been submitted to the Town in the proposal by Reliant Assembly Service. at a total cost of \$1,300.00.

NOW THEREFORE, BE IT RESOLVED that the Mayor and Town Council of the Town of Forest Heights, Maryland hereby authorize, and approve the purchase of Gazebo Assembly service from Reliant Assembly at a total cost of \$1,300.00 to be paid from Budget line item 8046.

AND BE IT FURTHER RESOLVED that the Mayor and Town Council of Town of Forest Heights, Maryland hereby authorizes and approves the Mayor on behalf of the Town to execute the contract and any other related instrument or document necessary to carry out the intent of this Resolution.

AND BE IT FURTHER RESOLVED that this Resolution shall take effect upon its passage.

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PASSED this 6 day of August 2018.

APPROVED: By Resolution of the Town Council of The Town of Forest Heights, Maryland

<u>ROLL CALL VOTE</u>	<u>YEA/NAY/ABSTAIN/ABSENT</u>
MUHAMMAD	<u>Yea</u>
KENNEDY II	<u>Yea</u>
MCLAURIN	<u>Nay</u>
BARNES	<u>Yea</u>
HINES	<u>Yea</u>
WASHINGTON	<u>Yea</u>
BROWNSON	<u>Yea</u>

I HEREBY CERTIFY that the above Resolution No. 50-18 was passed by the required yea and nay vote of the Mayor and Council of Forest Heights on the 6 day of August 2018.

ATTEST:

THE MAYOR AND COUNCIL OF THE
TOWN OF FOREST HEIGHTS

SIGNATURE ON FILE

Sherletta B. Hawkins, Town Clerk

SIGNATURE ON FILE

By _____
Habeeb-Ullah Muhammad, Mayor

SIGNATURE ON FILE

By _____
Calvin Washington, Council President

CERTIFICATION

I, hereby certify, as the duly appointed Town Clerk of the Town of Forest Heights, Maryland, that on the 6 day of August 2018 with 6 Aye votes and 1 Nay, constituting at least a four (4) vote majority, the aforesaid Resolution 50-18 passed.

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SIGNATURE ON FILE

EXHIBIT A (Proposals: Reliant Assembly, Flat Pack Furniture Assembly and Mid-Atlantic
Deck & Fence Co.)

EXHIBIT A

THE FOREST HEIGHTS ASSEMBLY QUOTES

Reliant Assembly	28418 Ben Oaks Dr, Mechanicsville, MD 20659	1,300.00
Flat Pack	9801 Apollo Drive, Box 6921, Largo, MD	\$600.00
Mid-Atlantic Deck & Fence Co.	800 State Route 3 South, Gambrills, MD 21054	\$1,500